Chena-Goldstream Fire and Rescue

Fire Chief

Recruitment

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Fairbanks, Alaska

Fairbanks is Alaska's second largest city and is a vibrant, river city in the heart of Alaska. The Fairbanks North Star Borough covers over 7,000 square miles and has a population of just over 100,000. Within the borough there are two cities, Fairbanks and North Pole as well as two military installations, Eielson Air Force Base and Fort Wainwright Army Post.

Fairbanks boasts outdoor activities year-round! Summers are filled with outdoor adventures for the entire family including hiking, camping, fishing and community activities under the Midnight Sun. Winters are beautiful, cold and pristine with excellent cross-country and downhill skiing. There are endless opportunities for dog mushing and snow machining in addition to breathtaking views of the Aurora Borealis and surrounding Alaska landscapes.

Fairbanks is also home to University of Alaska Fairbanks (UAF). UAF is a valuable addition to the community, providing educational opportunities, sporting events, a world-class museum, and much more. Moose can be found in your own front yard year-round. Average winter temperatures are a brisk -17 degrees in January with average summer temperatures of 73 in July. Fairbanks is also known for temperature extremes with the lowest recorded temperature of 66 below, and a record high of 99 above.

Chena –Goldstream Fire and Rescue, Inc.

Chena-Goldstream Fire and Rescue is a private non-profit 501(c)3 corporation which contracts with the Chena-Goldstream Fire Service Area to provide fire protection, and with the Fairbanks North Star Borough to provide Emergency Medical Services. The Fire Chief is the Chief Executive Officer of the Corporation and reports directly to the 8 member Board of Directors.

Chena Goldstream Fire & Rescue (CGFR) currently provides fire protection for about 80 square miles and EMS protection for about 160 square miles of the Fairbanks North Star Borough. We serve approximately 8,500 local residents. This service is provided by using a combination of volunteers, students, and paid personnel. Paid staff respond to calls with the volunteers and students 24/7. Our Student EMT/Firefighters live in our stations and are assigned rotating shifts. Currently (2018) Chena Goldstream Fire & Rescue has 25 members that include five (5) paid line positions and one paid administrative assistant. The remaining 20 range in levels of training from support firefighters to attack firefighters and from EMT I to EMT III. We are funded by a property tax base for Fire Service and contracted with the Borough to provide emergency services.

The Fire Chief

The Fire Chief directs, plans and coordinates the activities of the Department and serves as the administrative and operational head under the direction of the Chena-Goldstream Board of Directors.

Duties, Functions and Responsibilities

Essential duties and functions may include the following (other related duties may be assigned):

- Leads the Department's community public education and fire suppression efforts
- Leads the Department's EMS response
- Coordinates and administers daily activities through subordinates
- Stands Battalion Chief shifts
- Actively develops, administers and supports volunteer recruitment and retention practices
- Works with community and business leaders to develop partnerships
- Prepares and submits budget to Board of Directors. Works with Board throughout the year and recommends adjustments as necessary
- Attends local community meetings to encourage citizen support for the Department
- Works with local and State legislators to keep them abreast of the successes and needs of the Department
- Coordinates multi-agency response activities with other related organizations and agencies

- Monitors mutual aid agreements to ensure currency and applicability
- Increases quality of service through training, recruiting and instilling customer service values amongst staff and volunteers
- Develops and maintains Strategic Plan working with the Board of Directors, staff and volunteers
- Stays up to date on local, state and national legislation that could impact the Department

Knowledge, Skill and Abilities

- Knowledge of codes and standards regulating fire and EMS training and operational practices
- Knowledge of local, state and federal laws and ordinances relating to fire and EMS response
- Comprehensive knowledge of and first hand experience in all major aspects of fire and EMS operations
- Knowledge of administrative functions and budgetary responsibilities for a medium to small private business
- Must posses excellent communications skills both in writing and orally
- Ability to develop, implement and administer goals, objectives and procedures for providing effective and efficient services for the Chena-Goldstream response areas
- Ability to work in and with a highly diverse community
- Ability to coach, train, and mentor subordinates
- Ability to recruit and motivate student interns and uncompensated volunteer firefighter/medics
- Proven ability to lead by example

Required Education and Experience

- At least 10 years experience in the Fire/EMS field with at least 5 years at Captain above with Command responsibilities
- Demonstrated experience in fostering positive employee and volunteer relations
- Demonstrated experience in administering fire and EMS operations
- NIIMS certified ICS 100, 200, 300, 400 and IS 700 & 800
- State of Alaska or IFSAC Firefighter II Certification
- State of Alaska EMT II or equivalent
- Certified IFSAC Fire Officer is highly desired
- Either posses or have ability to obtain Alaska drivers license

The Ideal Candidate

The ideal candidate will have extensive first-hand experience in fire/EMS operation, fire prevention / public education, safety, fire/EMS education, fire and arson investigation, community outreach, recruitment and retention of members. Fiscal and budget management experience is essential.

The ideal candidate will be a visionary leader who displays excellent managerial ability, strategic planning, and decision making skills. The candidate must exhibit strong relationship—building skills with both operational and civilian employees as well as with community members and government officials.

Strong communications skills are necessary for this individual to be successful; advanced written and oral communication skills are imperative. The ability to make organizational changes that improve the operational effectiveness of the Department. This individual must adhere to the highest ethical and moral standards and display transparency in all deeds and actions.

Recruitment and Retention

Chena-Goldstream Fire & Rescue benefits from a strong volunteer/career work force. However, over the years the demographics of our community have changed, and the Department needs to get the volunteer numbers back up. We are looking for an energetic forward thinking leader who can take this opportunity to work with our community to rebuild our volunteer ranks.

Salary

Starting salary is $80,000—$100,000 annually DOE with a benefits package. We are offering a $5,000 signing bonus (conditions apply) and reimbursement for moving expenses up to $10,000 (with receipts).

How to Apply

Submit completed application packet to ChiefHire@cgfr.com. Applications must be received by close of business on September 14, 2018. The first review of applications will commence on September 15, 2018.

Be sure to include:

- CGFR job application
- Cover letter and Résumé
- Names and contact information for three professional references
- Copies of all required certifications and licenses

CHENA-GOLDSTREAM FIRE AND RESCUE VOLUNTEERS FAIRBANKS ALASKA

You may download an application packet from our website at www.cgfr.com

Chena-Goldstream Fire & Rescue is an At-Will, Equal Opportunity Employer